

Report to: **Pension Board**

Date: **8 February 2018**

By: **Chief Finance Officer**

Title of report: **Revised Communications Policy Statement 2018/19**

Purpose of report: **This report provides the Board with an updated 2018/19 version of the East Sussex Pensions Communications Policy for consideration.**

RECOMMENDATION -

The Board is recommended to:

- 1) consider the Communications Policy Statement; and**
 - 2) propose any amendments it may wish to make to the Communication Policy Statement.**
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1. Background

1.1 The Local Government Pension Scheme (Administration) Regulations requires administering authorities to prepare, publish and maintain a policy statement setting out its communication strategy for communicating with:

- Scheme Members
- Members' Representatives
- Prospective members
- Employers participating in the Fund

1.2 This report sets out the mechanisms used to meet the communication responsibilities, using the most appropriate communication methods for the audiences receiving the information. The policy requires an annual review to be carried out.

1.3 The document is attached as Appendix 1 to this report, and the Board Representatives are asked to consider this and *propose any amendments they may wish to make to the attached communication policy statement*, taking into consideration how the Board want the fund to ensure effective communication between the Fund, scheme members and participating employers.

2. Communications Policy Statement

2.1 The overarching aim of the attached document is to maximise membership of the scheme through incrementally improving information and support to all members of the scheme and prospective joiners.

3. Conclusion and recommendations

3.1 There is a legal requirement under the Local Government Pension Scheme Regulations for a policy and its best practice to be refreshed on a regular basis. The updated 2018/19 version of the East Sussex Pensions Communications Policy statement will be presented to the Committee for approval at its 26 February 2018 meeting.

IAN GUTSELL
Chief Finance Officer

Contact Officer: Ola Owolabi, Head of Pensions
Tel. No. 01273 482017
Email: Ola.Owolabi@eastsussex.gov.uk